

**Gilston and Eastwick Village Hall (GEVH) Management Committee**  
**Annual General Meeting**  
**Wednesday 23<sup>rd</sup> February 2022**  
**Minutes DRAFT**

**1. Present:** Trevor Brown, TB (Treasurer), Janine Bryant, JB (Parish Council representative & note taker), Keith Harvey, KH (Holding Trustee), Christine Law, CL (PCC representative), Keith Masek, KM (Chair)

**Apologies:** Amy Abblitt, AA (Bookings Officer), Yolande Clark, YC (residents' representative), Mayer Nissim, MN (residents' representative), Claire Reilly, CR (residents' representative)

**Members of public – one**

**2. Minutes of the previous AGM** held August 2021 have been agreed as an accurate record Nov 2021

**3. Matters arising.** None not covered in the agenda.

#### **4. Reports**

##### **4a. Chair's Review of 2021.**

KM thanked all members of the Management Committee, particularly Amy Abblitt (Bookings Officer) for their efforts and support during the last 6 months.

Good evening, and thank you all for attending tonight; it gives the committee some reassurance that all their efforts are worthwhile. For those who don't know me, I'm Keith Masek and I've been chairman for a short time. Fortunately, I've had the support of Janine, to whom I'm very grateful. I'd also like to thank Amy who is doing an excellent job as bookings officer.

We really want your village hall to be a clean and safe environment with modern and suitable facilities to encourage people to use it on a regular basis. You may have noticed that the kitchen has been updated. I was pleased to have been involved in its planning and final approval prior to installation. A car park that can accommodate those visiting the hall is also important. I'm sure you'd agree (if you've seen it) that the car park appears much bigger since we've cleared it.

Looking to the future, we're hoping to install fixed audio visual equipment – projector, screen and speakers – not only to encourage businesses who are looking for somewhere to present their annual plan or to carry out training, but perhaps to provide further entertainment to the local community: quiz nights using PowerPoint slides for the hard of hearing, for example, or a film club. I'm looking forward to continued improvements and planning to meet the needs of the users of your village hall – that maybe you. If you have ever thought of hiring the hall, but there was something holding you back, let us know. If we can do something about it, we'll try.

Thank you.

##### **4b. Treasurer's annual statement –**

Balance as at 31<sup>st</sup> January 2022 – approx. £43,800

Plus, Charity Investment Fund £1,780 (at 31/12/2021) and Barclay Business Premium Account £466

There are several significant outstanding payments in Feb (car park boundary clearance) & March (additional expenditure on kitchen refurbishment)

Buildings Insurance increased significantly as result of re-valuation of the property (£637,495)

Kitchen refurbishment account to date

Section 106 income                      £23,882.77

Expenditure to 31<sup>st</sup> Jan 2022   £22,157.70

Remaining S106 funds                      £ 1,725.07

**Final Accounts for 2021/22 to be presented at next Business Meeting – 1<sup>st</sup> June 2022**

Chair Keith Masek

Vice chair Janine Bryant

Treasurer Trevor Brown

Bookings Officer Amy Abblitt

email: gevillagehall@gmail.com

Committee members: Yolande Clarke, Keith Harvey, Christine Law, Mayer Nissim, Claire Reilly

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**5. Elect Committee members** (all current members required to stand down – Parish Council, JB, & Parochial Church Council, CL, already nominated)

All 2021 Management Committee members and members of the public who had not previously been Committee members, were invited to stand for the Village Hall Management Committee. All members of the 2021 Committee agreed to remain on the Committee:

**6. Elect Officers:** Chairperson, Treasurer and Vice-Chairperson

**Chairperson:** Keith Masek appointed: proposer JB, seconded TB

**Treasurer:** TB informed committee he is prepared to continue fulfilling this role but would prefer to hand over to another committee member.

**Action:** continue advertising for new Treasurer on Parish website & via WhatsApp, etc

**Vice-Chairperson:** Janine Bryant: proposer KM, seconded CL

**Bookings Officer:** Amy Abblitt

**7. Next Annual General Meeting**                      **22<sup>nd</sup> February 2023, start time 7:00pm**

Meeting opened 7:00pm, finished 7:30pm    Business Meeting followed on.

Chair Keith Masek

Vice chair Janine Bryant

Treasurer Trevor Brown

Bookings Officer Amy Abblitt

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Committee members: Yolande Clarke, Keith Harvey, Christine Law, Mayer Nissim, Claire Reilly

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