

Gilston and Eastwick Village Hall (GEVH) Management Committee
Annual General Meeting
Wednesday 22nd February 2023
Minutes

1. Present: Amy Abblitt, AA (Bookings Officer), Trevor Brown, TB (residents' representative), Janine Bryant, JB (Parish Council representative & note taker), Yolande Clark, YC (residents' representative), Linda Harvey, LH (Treasurer), Christine Law, CL (PCC representative), Keith Masek, KM (Chair), Claire Reilly, CR (residents' representative)

Apologies: none

Members of public – one

2. Minutes of the previous AGM held February 2022 have been agreed as an accurate record June 2022

3. Matters arising. None not covered in the agenda.

4. Reports

4a. Chair's Review of 2022.

CHAIRMAN'S REPORT (2023)

Good evening, and thank you all for attending tonight. I've been chairman for two years and in that time we've been able to modernise and improve the facilities at your village hall whilst maintaining a team to administrate the running of the building. The audio visual equipment mentioned at the last AGM has been procured and installed and has been used at quiz nights; at the harvest supper; and the increasing number of church community events.

Through her hard work, **Amy** has helped to increase the number of annual bookings which now include puppy classes and gong bath evenings, amongst others. Sadly, Amy is leaving the area but we hope her successor will carry on the good work, supported by others.

Trevor retired from keeping the accounts after 30 years. He has been presented with a token of gratitude for his lengthy commitment to the village hall community. **Linda Harvey** has taken over as treasurer and has successfully implemented online banking after some challenging bureaucracy.

Earlier this year **Janine**, our vice chairman, helped to arrange volunteers from the local community to provide a warm space in the village hall for those who might have found it difficult to heat their homes in the current economic climate. I'm pleased that her efforts demonstrated our commitment to help others.

In the coming year, I'd like to see the committee prioritise requirements; choose the appropriate suppliers who will give the village hall the best value for money; and make the purchases needed to maintain this valuable community space as a clean and safe environment with modern and suitable facilities to encourage people to use it on a regular basis.

Thank you.

Keith Masek
Chairman

Chair Keith Masek

Vice chair Janine Bryant

Treasurer Linda Harvey

Bookings Officer Amy Abblitt

email: gevillagehall@gmail.com

Committee members: Trevor Brown, Yolande Clarke, Christine Law, Claire Reilly

Feb 2023

4b. Treasurer's annual statement –

Balance as at 31st December 2022 – £29,464.35

Accounts 2022 Jan – Dec see below

Real & Predictive Costs 2023 – see below

5. Elect Committee members (all current members required to stand down – Parish Council, JB, & Parochial Church Council, CL, already nominated)

All 2022 Management Committee members and members of the public who had not previously been Committee members, were invited to stand for the Village Hall Management Committee. All members of the 2022 Committee agreed to remain on the Committee:

6. Elect Officers: Chairperson, Treasurer and Vice-Chairperson

Chairperson: Keith Masek re-appointed: unanimous support by the committee

Treasurer: Linda Harvey continues as treasurer: unanimous support by the committee

Vice-Chairperson: Janine Bryant: proposer KM, seconded CL

Bookings Officer: Erin Reilly

The Committee thanked Amy Abblitt for her enthusiasm and efforts in improving the booking procedures, accessibility and number of bookings during her period as Bookings Officer.

7. Next Annual General Meeting

28th February 2024, start time 7:00pm

Meeting opened 7:00pm, finished 7:27pm

Business Meeting followed on.

Chair Keith Masek

Vice chair Janine Bryant

Treasurer Linda Harvey

Bookings Officer Amy Abblitt

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Committee members: Trevor Brown, Yolande Clarke, Christine Law, Claire Reilly

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Real & predictive costs for 2023

Outgoings				Total prediction
Cleaner	£10 per hour per 2 hr week			£1040.00
Bookings	£10 per hr.	Approx £390 per 3 months		£1560.00
Gardener	March - October @£55	8x55		£440.00
Windows	£30 every 2 months and gutters X1	6x30 +50		£230.00
Electricity	Approx £450 per month	£2722 last year	As we have a 2 year agreement this may be adjusted	£5400.00
Wi-Fi	£35.5 x12			£426.00
Water	£18.26x12			£219.12
Insurance		1242.33		£1242.33
Essential	Waiting to hear costs ?£2000		EICR for building insurance	£2000.00
Shed				
Shutters				
Floors				
Seats				
Expected costs total				
Current account end of Jan		£28643.63		
Business account end of Jan		£466.93		
CCLA Account		£952.73		
Comments	Current total =£30063.29		There is an outside chance that our outgoings will be covered by our bookings based on last year. Projects will reduce our holding and at some point we need to replace the roof - estimated cost at least £25,000. Suggest a roof fund.	

Chair Keith Masek
 Bookings Officer Amy Abblitt
 Committee members: Trevor Brown, Yolande Clarke, Christine Law, Claire Reilly

Vice chair Janine Bryant

Treasurer Linda Harvey
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