

Gilston & Eastwick Village Hall
Management Committee Business Meeting
Minutes DRAFT
Monday 15th July 2024
start time 7:00pm

1. Review of last meeting minutes (28th February 2024)

All minutes from the Annual General Meeting and Business Meeting are approved

Action: Minutes to be uploaded onto website **JB / CL**

2. Treasurer's Report & items for discussion

a. Income & Expenditure to date

Hall finances remain in balance

We have £962 going out monthly

The Electricity bill has now reduced (£32.79 July 2024, £99.50 July 2023) due to the new solar panels and warmer weather.

The Probation service has cost £439.69 for a skip and materials.

Money in July Total £6203

All the carpark money has been collected

We earned £60 from clothes bank

b. CCLA account - £21.10 income

The YMCA baby group are behind with their payments still. Erin is chasing them to get payments up to date. Some payments have come in but there are still some really old ones outstanding.

£840 finally received from YMCA post meeting.

3. Bookings Update

a. Summary of previous 6 months bookings

Church of God have an extra day at the weekend

Lots of parties have been booked.

Irish dancing

Baby group

b. Future booking commitments

Fiona is starting Zumba Gold and Seated Pilates classes in mid-September. Erin will send Christine times to put into Parish Magazine.

c. Booking form amendments? E.g. bank details?

Still needs to be completed. Erin will send updated sheet to Christine

d. Holiday cover for Bookings Officer – is it needed? ???

Erin will let Janine know when she is away so that Janine can check the emails

e. Access to hall generic email – gevillagehall@gmail.com

Erin to give Janine access to email

f. New Village Hall website

Erin is in the process of setting up a new website for the Village Hall. She has been to Hunsdon Hall to get advice etc. She will add the equipment details and information for each room i.e. kitchen; utensils that are included and things not included: oven gloves, tea towels, dishwasher tablets etc

Charity No 302368

Chair: Janine Bryant

Vice Chair: Trevor Brown

Treasurer: Linda Harvey

Bookings Officer Erin Reilly (gevillagehall@gmail.com)

Committee Members: Christine Law, Claire Reilly, Yolande Clarke

She still needs to pay for the domain name and set up emails

Link google maps to link on FAQ about directions

Hall needs to be staged for pictures to go onto website

Need to get the floorplan for sizes and dimensions of each room

Add to FAQ that the premises does not have a drinks license or a marriage license.

Add a link on the parish website to link back to the Village Hall website

Website will be signed off after the painting has been completed by the probation service so Erin can take some new pictures.

4. Land Registry update

Still no update. Janine to call to see if she can find out what is happening.

5. Hall improvements –

a. maintenance tasks supported by Probationary Service

The Probation Service are returning in September to finish painting the inside of the Hall.

Future work could include painting the railings outside black.

b. Solar power generation update

The solar panels have produced 6.2 megawatts since being installed. The software app is in the process of being updated so we can see more detailed information.

c. Potential future projects

i. electric vehicle charging points

We need to have the land registry completed before the electric chargers can be installed.

ii. others ????

An energy assessment was completed to see how we can save energy. They explained that most of the heat was lost through the walls so we might be able to get the walls clad on the outside with an insulation cladding, but we will wait for their assessment report to come back before making any decisions.

6. New business / hire opportunities

a. East Herts Council Community Grant successful application. 2 new exercise classes aimed at older residents

Zumba Gold and Seated Pilates to begin in September with 2 classes on Tuesday and Friday mornings. Cost will be £2 per person per class. **Actual charge £3 per session**

b. Others?

no others at present

7. Improve & promote hall presence

a. **New website design**

This will be completed for the next meeting in October and signed off then to go live.

b. Facebook

8. How to find new Committee Members

Erin to add information to Facebook page and website

9. Future meetings

Mon 14th Oct 2024 Business Meeting

Mon 17th Feb 2025 AGM & Business Meeting

10. Any Other Business

We need to find a general maintenance person who can do small repair jobs on the hall.

Janine will speak to someone she knows. ???

We will arrange another race night to raise money for the hall. ???

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